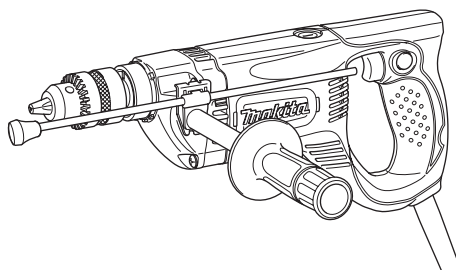


# INSTRUCTION MANUAL

# Drill 6305



DOUBLE INSULATION



Read before use.

# SPECIFICATIONS

Model		6305
Capacities	Steel	13 mm
	Wood	30 mm
No load speed (min <sup>-1</sup> )		1,450
Overall length		346 mm
Net weight		2.8 kg
Safety class		□/II

- Due to our continuing programme of research and development, the specifications herein are subject to change without notice.
- Specifications may differ from country to country.
- Weight according to EPTA-Procedure 01/2003

## Symbols

The following show the symbols used for the equipment. Be sure that you understand their meaning before use.



Read instruction manual.



DOUBLE INSULATION



Only for EU countries  
Do not dispose of electric equipment together with household waste material! In observance of the European Directive, on Waste Electric and Electronic Equipment and its implementation in accordance with national law, electric equipment that have reached the end of their life must be collected separately and returned to an environmentally compatible recycling facility.

### Intended use

The tool is intended for drilling in wood, metal and plastic.

### Power supply

The tool should be connected only to a power supply of the same voltage as indicated on the nameplate, and can only be operated on single-phase AC supply. They are double-insulated and can, therefore, also be used from sockets without earth wire.

### Noise

The typical A-weighted noise level determined according to EN60745:

Sound pressure level ( $L_{pA}$ ): 84 dB (A)

Sound power level ( $L_{WA}$ ): 95 dB (A)

Uncertainty (K): 3 dB (A)

### Wear ear protection

### Vibration

The vibration total value (tri-axial vector sum) determined according to EN60745:

Work mode: drilling into metal

Vibration emission ( $a_{hD}$ ): 2.5 m/s<sup>2</sup> or less

Uncertainty (K): 1.5 m/s<sup>2</sup>

**NOTE:** The declared vibration emission value has been measured in accordance with the standard test method and may be used for comparing one tool with another.

**NOTE:** The declared vibration emission value may also be used in a preliminary assessment of exposure.

**WARNING:** The vibration emission during actual use of the power tool can differ from the declared emission value depending on the ways in which the tool is used.

**WARNING:** Be sure to identify safety measures to protect the operator that are based on an estimation of exposure in the actual conditions of use (taking account of all parts of the operating cycle such as the times when the tool is switched off and when it is running idle in addition to the trigger time).

## For European countries only

### EC Declaration of Conformity

**We Makita Corporation as the responsible manufacturer declare that the following Makita machine(s):**

Designation of Machine:

Drill

Model No./ Type: 6305

are of series production and

**Conforms to the following European Directives:**

2006/42/EC

And are manufactured in accordance with the following standards or standardised documents:

EN60745

The technical documentation is kept by our authorised representative in Europe who is:

Makita International Europe Ltd.

Michigan Drive, Tongwell,

Milton Keynes, Bucks MK15 8JD, England

30.1.2009

Tomoyasu Kato

Director

Makita Corporation

3-11-8, Sumiyoshi-cho,

Anjo, Aichi, 446-8502, JAPAN

## General Power Tool Safety Warnings

**⚠️ WARNING** Read all safety warnings and all instructions. Failure to follow the warnings and instructions may result in electric shock, fire and/or serious injury.

### Save all warnings and instructions for future reference.

The term "power tool" in the warnings refers to your mains-operated (corded) power tool or battery-operated (cordless) power tool.

#### Work area safety

1. **Keep work area clean and well lit.** Cluttered or dark areas invite accidents.
2. **Do not operate power tools in explosive atmospheres, such as in the presence of flammable liquids, gases or dust.** Power tools create sparks which may ignite the dust or fumes.
3. **Keep children and bystanders away while operating a power tool.** Distractions can cause you to lose control.

#### Electrical safety

4. **Power tool plugs must match the outlet. Never modify the plug in any way. Do not use any adapter plugs with earthed (grounded) power tools.** Unmodified plugs and matching outlets will reduce risk of electric shock.
5. **Avoid body contact with earthed or grounded surfaces such as pipes, radiators, ranges and refrigerators.** There is an increased risk of electric shock if your body is earthed or grounded.
6. **Do not expose power tools to rain or wet conditions.** Water entering a power tool will increase the risk of electric shock.
7. **Do not abuse the cord. Never use the cord for carrying, pulling or unplugging the power tool. Keep cord away from heat, oil, sharp edges or moving parts.** Damaged or entangled cords increase the risk of electric shock.
8. **When operating a power tool outdoors, use an extension cord suitable for outdoor use.** Use of a cord suitable for outdoor use reduces the risk of electric shock.
9. **If operating a power tool in a damp location is unavoidable, use a residual current device (RCD) protected supply.** Use of an RCD reduces the risk of electric shock.
10. **Use of power supply via a RCD with a rated residual current of 30 mA or less is always recommended.**

#### Personal safety

11. **Stay alert, watch what you are doing and use common sense when operating a power tool. Do not use a power tool while you are tired or under the influence of drugs, alcohol or medication.** A moment of inattention while operating power tools may result in serious personal injury.
12. **Use personal protective equipment. Always wear eye protection.** Protective equipment such as dust mask, non-skid safety shoes, hard hat, or hearing protection used for appropriate conditions will reduce personal injuries.

13. **Prevent unintentional starting. Ensure the switch is in the off-position before connecting to power source and/or battery pack, picking up or carrying the tool.** Carrying power tools with your finger on the switch or energising power tools that have the switch on invites accidents.
14. **Remove any adjusting key or wrench before turning the power tool on.** A wrench or a key left attached to a rotating part of the power tool may result in personal injury.
15. **Do not overreach. Keep proper footing and balance at all times.** This enables better control of the power tool in unexpected situations.
16. **Dress properly. Do not wear loose clothing or jewellery. Keep your hair, clothing, and gloves away from moving parts.** Loose clothes, jewellery or long hair can be caught in moving parts.
17. **If devices are provided for the connection of dust extraction and collection facilities, ensure these are connected and properly used.** Use of dust collection can reduce dust-related hazards.

#### Power tool use and care

18. **Do not force the power tool. Use the correct power tool for your application.** The correct power tool will do the job better and safer at the rate for which it was designed.
19. **Do not use the power tool if the switch does not turn it on and off.** Any power tool that cannot be controlled with the switch is dangerous and must be repaired.
20. **Disconnect the plug from the power source and/or the battery pack from the power tool before making any adjustments, changing accessories, or storing power tools.** Such preventive safety measures reduce the risk of starting the power tool accidentally.
21. **Store idle power tools out of the reach of children and do not allow persons unfamiliar with the power tool or these instructions to operate the power tool.** Power tools are dangerous in the hands of untrained users.
22. **Maintain power tools. Check for misalignment or binding of moving parts, breakage of parts and any other condition that may affect the power tool's operation. If damaged, have the power tool repaired before use.** Many accidents are caused by poorly maintained power tools.
23. **Keep cutting tools sharp and clean.** Properly maintained cutting tools with sharp cutting edges are less likely to bind and are easier to control.
24. **Use the power tool, accessories and tool bits etc. in accordance with these instructions, taking into account the working conditions and the work to be performed.** Use of the power tool for operations different from those intended could result in a hazardous situation.

#### Service

25. **Have your power tool serviced by a qualified repair person using only identical replacement parts.** This will ensure that the safety of the power tool is maintained.
26. **Follow instruction for lubricating and changing accessories.**
27. **Keep handles dry, clean and free from oil and grease.**

## DRILL SAFETY WARNINGS

1. Use auxiliary handle(s), if supplied with the tool. Loss of control can cause personal injury.
2. Hold power tool by insulated gripping surfaces, when performing an operation where the cutting accessory may contact hidden wiring or its own cord. Cutting accessory contacting a "live" wire may make exposed metal parts of the power tool "live" and could give the operator an electric shock.
3. Always be sure you have a firm footing. Be sure no one is below when using the tool in high locations.
4. Hold the tool firmly.
5. Keep hands away from rotating parts.
6. Do not leave the tool running. Operate the tool only when hand-held.
7. Do not touch the drill bit or the workpiece immediately after operation; they may be extremely hot and could burn your skin.
8. Some material contains chemicals which may be toxic. Take caution to prevent dust inhalation and skin contact. Follow material supplier safety data.

## SAVE THESE INSTRUCTIONS.

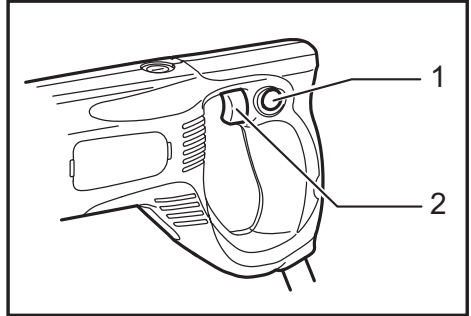
**⚠WARNING: DO NOT** let comfort or familiarity with product (gained from repeated use) replace strict adherence to safety rules for the subject product. **MISUSE** or failure to follow the safety rules stated in this instruction manual may cause serious personal injury.

## FUNCTIONAL DESCRIPTION

### ⚠CAUTION:

- Always be sure that the tool is switched off and unplugged before adjusting or checking function on the tool.

### Switch action



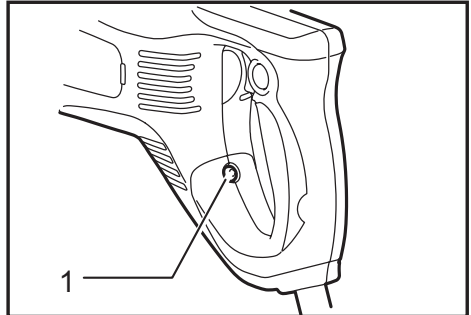
- 1. Lock button 2. Switch trigger

### ⚠CAUTION:

- Before plugging in the tool, always check to see that the switch trigger actuates properly and returns to the "OFF" position when released.

To start the tool, simply pull the switch trigger. Release the switch trigger to stop.  
For continuous operation, pull the switch trigger and then push in the lock button.  
To stop the tool from the locked position, pull the switch trigger fully, then release it.

### Indicator lamp



- 1. Indicator lamp

The green power-ON indicator lamp lights up when the tool is plugged to the mains. If the indicator lamp is lit but the tool does not start even if the tool is switched ON, the carbon brushes may be worn out, or the motor or the switch may be defective. If the indicator lamp does not light up, the mains cord or the indicator lamp may be defective. When the mains cord is defective, the tool neither starts nor lights the indicator lamp. When the indicator lamp is defective, the tool starts without the indicator lamp lighting up.

# ASSEMBLY

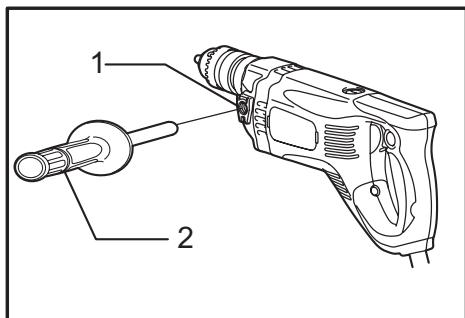
## ⚠ CAUTION:

- Always be sure that the tool is switched off and unplugged before carrying out any work on the tool.

## Installing side grip (auxiliary handle)

## ⚠ CAUTION:

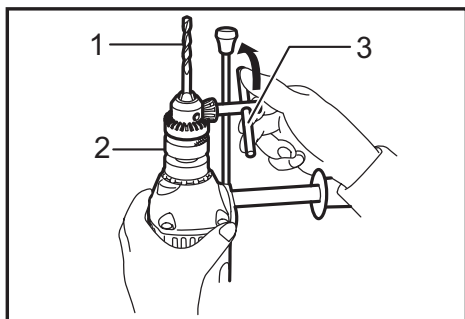
- Always be sure that the side grip is installed securely before operation.



- 1. Tool barrel 2. Side grip (auxiliary handle)

Screw the side grip on the tool barrel securely. For work with a side grip at the other different angles, another type of side grip (auxiliary handle) is available as an optional accessory. Follow the installation procedure below.

## Installing or removing drill bit



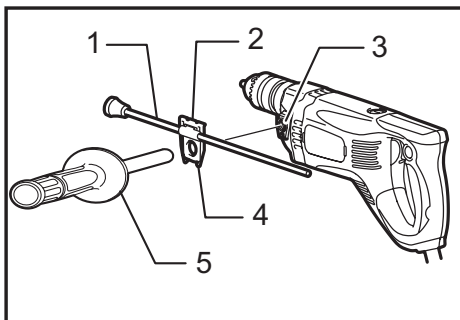
- 1. Bit 2. Chuck 3. Chuck key

To install the bit, place it in the chuck as far as it will go. Tighten the chuck by hand. Place the chuck key in each of the three holes and tighten clockwise. Be sure to tighten all three chuck holes evenly.

To remove the bit, turn the chuck key counterclockwise in just one hole, then loosen the chuck by hand.

After using the chuck key, be sure to return to the original position.

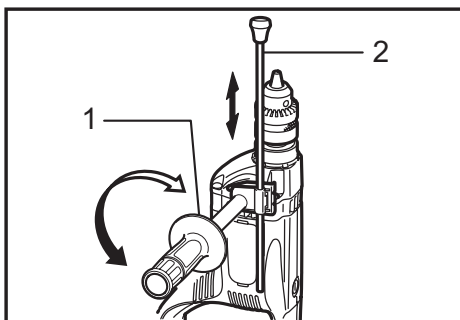
## Depth gauge



- 1. Depth gauge 2. Stopper holder 3. Concave 4. Convex 5. Side grip (auxiliary handle)

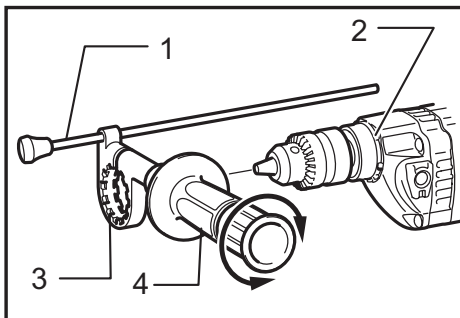
The depth gauge is convenient for drilling holes of uniform depth.

Loosen the side grip and remove it. Fit the convex on the stopper holder to the concave on the tool barrel. Insert the side grip into the stopper holder and screw the side grip. Insert the depth gauge into the hole in the stopper holder. Adjust the depth gauge to the desired depth and then tighten the side grip firmly.



- 1. Side grip (auxiliary handle) 2. Depth gauge

## Side grip assembly (optional accessory)



- 1. Depth gauge 2. Protrusions 3. Teeth 4. Side grip (auxiliary handle)

Install the side grip assembly so that the teeth on the grip fit in between the protrusions on the tool barrel.

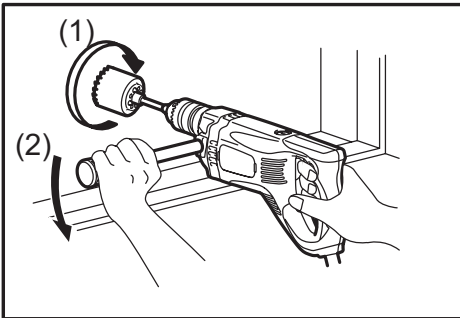
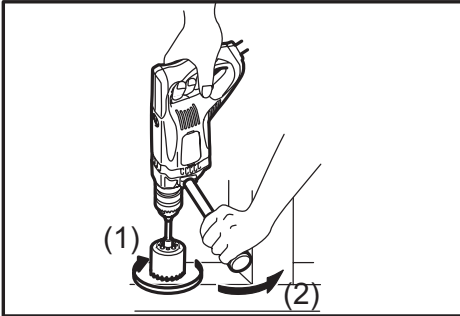
Then tighten the grip by turning clockwise at the desired position. It may be swung 360° so as to be secured at any position.

**NOTE:**

- The depth gauge cannot be used at the position where the depth gauge strikes against the tool body.

## OPERATION

### Holding tool



When drilling a large hole with a hole saw, etc., the side grip (auxiliary handle) should be used as a brace to maintain safe control of the tool.

Grasp the rear handle and the front grip firmly when starting or stopping the tool, since there is an initial and final reaction.

When drilling action is forward (clockwise), the tool should be braced to prevent a counterclockwise reaction if the bit should bind. When reversing, brace the tool to prevent a clockwise reaction. If the bit must be removed from a partially drilled hole, be sure the tool is properly braced before revers

### Drilling operation

### Drilling in wood

When drilling in wood, the best results are obtained with wood drills equipped with a guide screw. The guide screw makes drilling easier by pulling the bit into the workpiece.

## Drilling in metal

To prevent the bit from slipping when starting a hole, make an indentation with a center-punch and hammer at the point to be drilled. Place the point of the bit in the indentation and start drilling. Use a cutting lubricant when drilling metals. The exceptions are iron and brass which should be drilled dry.

**CAUTION:**

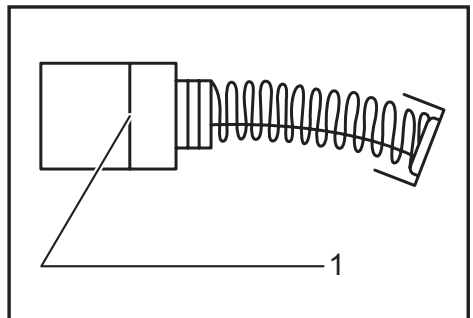
- Pressing excessively on the tool will not speed up the drilling. In fact, this excessive pressure will only serve to damage the tip of your bit, decrease the tool performance and shorten the service life of the tool.
- There is a tremendous twisting force exerted on the tool/bit at the time of hole breakthrough. Hold the tool firmly and exert care when the bit begins to break through the workpiece.
- A stuck bit can be removed simply by setting the reversing switch to reverse rotation in order to back out. However, the tool may back out abruptly if you do not hold it firmly.
- Always secure small workpieces in a vise or similar hold-down device.
- Avoid drilling in material that you suspect contains hidden nails or other things that may cause the bit to bind or break.

## MAINTENANCE

**CAUTION:**

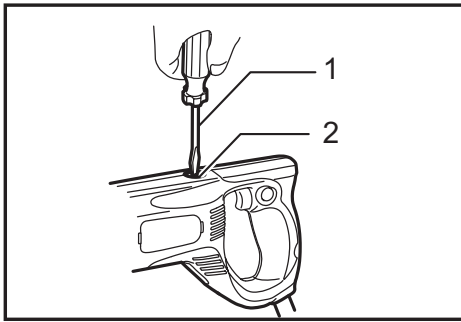
- Always be sure that the tool is switched off and unplugged before attempting to perform inspection or maintenance.
- Never use gasoline, benzene, thinner, alcohol or the like. Discoloration, deformation or cracks may result.

### Replacing carbon brushes



► 1. Limit mark

Remove and check the carbon brushes regularly. Replace when they wear down to the limit mark. Keep the carbon brushes clean and free to slip in the holders. Both carbon brushes should be replaced at the same time. Use only identical carbon brushes. Use a screwdriver to remove the brush holder caps. Take out the worn carbon brushes, insert the new ones and secure the brush holder caps.



► 1. Screwdriver 2. Brush holder cap

To maintain product SAFETY and RELIABILITY, repairs, any other maintenance or adjustment should be performed by Makita Authorized Service Centers, always using Makita replacement parts.

## OPTIONAL ACCESSORIES

### **⚠ CAUTION:**

- These accessories or attachments are recommended for use with your Makita tool specified in this manual. The use of any other accessories or attachments might present a risk of injury to persons. Only use accessory or attachment for its stated purpose.

If you need any assistance for more details regarding these accessories, ask your local Makita Service Center.

- Drill bits
- Hole saws
- Chuck key
- Grip assembly
- Depth gauge assembly

### **NOTE:**

- Some items in the list may be included in the tool package as standard accessories. They may differ from country to country.

**Makita Europe N.V.** Jan-Baptist Vinkstraat 2,  
3070 Kortenberg, Belgium

**Makita Corporation** 3-11-8, Sumiyoshi-cho,  
Anjo, Aichi 446-8502 Japan

[www.makita.com](http://www.makita.com)

884656-221 EN 20180731
------------------------------